



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

July 22, 2021

DIVISION MEMORANDUM

No. 305 s. 2021

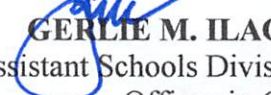
**COMPOSITION OF SDO TAYABAS PROVIDENT FUND SECRETARIAT**

To: OIC-Assistant Schools Division Superintendent  
 Chief of Education Supervisors  
 Heads, Public Elementary and Secondary Schools  
 Heads, Unit/Section  
 All Others Concerned

1. To ensure proper coordination, implementation and administration of the DepEd Provident Fund and in reference to DepEd Order No. 037, s. 2018 entitled "Amendments and Additional Provisions to DepEd Order Nos. 12, s.2004; 36, s.2007 and 52, s. 2017 (Revised Implementing Guidelines for the DepEd Provident Fund)", the following composition of SDO Tayabas Provident Fund Secretariat has been organized.

Chairperson:	<b>Gerlie M. Ilagan, CESO VI</b> Assistant Schools Division Superintendent OIC-Schools Division Superintendent
Vice-Chairperson:	<b>Antonio P. Faustino, Jr.</b> Officer-in-Charge of the Office of the Assistant Schools Division Superintendent
Members:	<b>Conrado C. Gabarda</b> Administrative Officer V <b>Agnes M. Luzadas</b> Accountant III <b>Josefina R. Oabel</b> Administrative Officer IV <b>Cleotilde L. Cabriga</b> Administrative Assistant III

2. Immediate dissemination of this memorandum is desired.

  
**GERLIE M. ILAGAN, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent



Brgy. PotoI, Tayabas City



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Encl.:

As stated

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Reference :

DepEd Order No. 037, s. 2018  
DepEd Order No. 52, s. 2017  
DepEd Order No. 36, s. 2007  
DepEd Order No. 12, s.2004

To be indicated in the Perpetual Index under the following subjects:

Employees  
Funds  
Provident



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